

Qualification Guide – PRIVATE INVESTIGATION -

This qualification guide will furnish you with information required for the enrolment of the qualification: Private Investigation.

Study Programme

Module 1: Relevant Legislation

246694	Explain the requirements for becoming a security service provider.
120484	Demonstrate understanding of the principles of common law crimes and statutory offences.
120489	Demonstrate understanding of the criminal justice system.

Module 2: Investigation

120483	Conduct preliminary investigations.
253982	Conduct an investigative interview.
11508	Write security reports and take statements.

Module 3: Administration and ethics

11983	Compile and administer a case docket for investigation purpose.
244182	Give evidence in court.
230078	Apply the principles of Ethics to a business environment.

Assessment

The qualification requires learners to conduct formative and summative assessments.

- Formative assessments (assignments) must be submitted and find competent before examination.
- Examinations will be every six months (6) June or October.

• Formative assessment

Each learner must submit an assignment (formative assessment) for each module.

• Summative assessment

Each learner must do a summative assessment (examination) for each module (during June or October).

Costs

Please contact our office for the costing of this program.

Examination Fee

Examination fees – R150.00 per module per learner AND

Re-examination fees – R150.00 per module per learner

To be paid June or October.

How to enrol

Complete the enclosed registration form and attach the following documents:

- A copy of your ID/Passport
- Proof of registration payment
- Proof of deposit payment
- Fax all above documents to the fax number indicated with our bank details below:

How to pay your fees:

- Please make use of the specified banking details below, and fax your proof of payment to the fax number indicated:

HJN PRETORIA LEARNERS:

Fax number: 012 320 0317
Account Name: HJN Training Pretoria
Bank: FNB Bank, The Reds 250 655
Account no: 626 712 506 96
Ref: ID number/PLK

HJN POLOKWANE LEARNERS:

Fax number: 015 291 3931
Account Name: HJN Training Polokwane
Bank: FNB Bank, The Reds 250 655
Account no: 626 712 692 09
Ref: ID number/PLK

HJN DISTANCE LEARNERS:

Fax number: 086 758 4562
Account Name: HJN Training Distance
Bank: FNB Bank, The Reds 250 655
Account no: 625 670 942 57
Ref: ID number/DIS

HJN JOHANNESBURG LEARNERS:

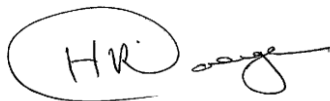
Fax number: 011 403 0544
Account Name: HJN Training Johannesburg
Bank: FNB Bank, The Reds 250 655
Account no: 626 712 577 83
Ref: ID number/JHB

HJN VEREENIGING LEARNERS:

Fax number: 016 421 3560
Account Name: HJN Training Vereeniging
Bank: FNB Bank, The Reds 250 655
Account no: 626 712 411 08
Ref: ID number/VAAL

Should you need any more information please do not hesitate to call us on 078 177 4023.

Thank you

A handwritten signature in black ink, consisting of the letters 'HJR' inside a circle, followed by a long, sweeping horizontal stroke.

HJN VAN ROOYEN
CEO

REGISTRATION FORM

SECTION 1: PERSONAL DETAILS

First Name: _____ Surname: _____

ID Number: _____ (ID COPY TO BE ATTACHED)

Race: White: African: Coloured: Indian:

Gender: Male: Female: Home Language: _____

Highest qualification attained: _____ Signature: _____

SECTION 2: COMMUNICATION DETAILS

Work no: _____ Home no: _____

Cell no: _____ Fax no: _____

E-mail: _____

Postal address – for all correspondence : _____

Code: _____

Employer Name: _____ Contact no: _____

Employer Address: _____ Suburb: _____

!!! REGISTRATION FEE IS NOT REFUNDABLE!!!

SECTION 3: PROGRAM DETAILS: Please indicate with a ✓ the qualification you are registering for:

QUALIFICATIONS	NQF LEVEL	TERM	
• National Diploma: Policing	6	1 Year	✓
• National Certificate: Traffic Management	5	1 Year	
• National Certificate: Resolving of Crime	5	1 Year	
• National Certificate: Paralegal Practice	5	1 Year	
• National Certificate: Close Protection	5	1 Year	
• Private Investigator		Distance	

SIGNATURE OF LEARNER: _____ **Date:** _____

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